



SITE RESERVATION FORM

Girl Scout Troops/Groups

Non Girl Scout users must complete an
"Outside User Reservation Form"

Girl Scouts of Frontier Council
2941 Harris Avenue
Las Vegas NV 89101
Ph: (702)385-3677
Fax: (702)385-9278

Prior to completing this form, read the front and back thoroughly in addition to consulting the Properties Handbook for Girl Scout Troops/Groups. Advance reservations may be made no more than three (3) months prior to the desired use date for troops/groups; four (4) months for service units; and six (6) months for council. No telephone reservations will be taken. This form, completed in its entirety, must be accompanied by applicable deposit payable to Girl Scouts of Frontier Council and submitted to the Girl Scout Service Center.

Troop/Group#: _____ Age Level: Daisy Brownie Junior Cadette Senior
Adult-in-Charge: _____ Service Unit: _____
Address: _____ City/State/Zip: _____
Day Phone: _____ Evening Phone: _____
Email: _____
FA/CPR Certified Adult: _____ Expiration Date: _____
Day Tripper Trained Adult: _____ Expiration Date: _____
Troop Camper Trained Adult: _____ Expiration Date: _____

Site Requested

- ☐ Calico
- ☐ Camp Foxtail*
- ☐ Boulder City Scout House
- ☐ Henderson Scout House

First Choice

Arrival Day/Date: _____
Arrival Time*: _____
*must not be later than 6 pm
Departure Day/Date: _____
Departure Time: _____

Second Choice

Arrival Day/Date: _____
Arrival Time*: _____
*must not be later than 6 pm
Departure Day/Date: _____
Departure Time: _____

***CAMP FOXTAIL: please indicate which building(s) you are requesting to reserve:**

- | | | | |
|--|--|--|--|
| <input type="checkbox"/> Hudlow Hall
(sleeping capacity: 30) | <input type="checkbox"/> Chip
(sleeping capacity: 10) | <input type="checkbox"/> Dale
(sleeping capacity: 10) | <input type="checkbox"/> Nut Hut
(sleeping capacity: 8) |
| <input type="checkbox"/> Aspen Cabin #1
(sleeping capacity: 10) | <input type="checkbox"/> Aspen Cabin #2
(sleeping capacity: 10) | <input type="checkbox"/> Aspen Cabin #3
(sleeping capacity: 10) | <input type="checkbox"/> Aspen Cabin #4
(sleeping capacity: 10) |

Total Girl Participants: _____ **Total Adult Participants:** _____

Information regarding fees and deposits can be found on the reverse side of this form. Please read all information carefully. The total deposit must accompany this form in order to secure a reservation. All cancellations must be received in writing no later than ten (10) working days prior to reservation date, or deposit will be forfeited. Return **ALL** copies of this form with deposit. User copy will be mailed with reservation confirmation.

Signature of Adult-in-Charge

Date

Office Use Only: Date Received _____ Date (s) Available ☐ Yes ☐ No Signature _____
Total Fee: \$ _____
Deposit Received: \$ _____
Balance Due: \$ _____ Receipt #: _____
☐ Troop Travel/Overnight Form Verified _____

RESERVATION PROCEDURES

Please read all information completely and carefully

Please type or print, pressing down firmly. No phone reservations will be taken. You will be notified on the status of your reservation following receipt of your complete reservation form and appropriate deposit. Please thoroughly read all information regarding the building(s) you wish to reserve in the Girl Scout Troop/Group Properties Handbook. If you have any questions, please call the Service Center at 385-3677 during regular business hours.

FEES/DEPOSITS

Fees are calculated on a "per day" basis for each calendar day of site use. Arrival and departure times are required in order to provide the site manager with a detailed schedule of reservations.

Camp Foxtail:

(available mid-September through mid-May)

No fuel available for personal vehicles!

Six pieces of firewood provided per day—all other firewood needs to be provided by user groups!

\$25 per calendar day: HUDLOW HALL

\$20 per calendar day each: CHIP, DALE, and NUT HUT

\$30 per calendar day each: ASPEN CABINS

A minimum deposit of \$10.00 must be made in order to secure a reservation date. Any balance due must be paid prior to, or when picking up the key to camp from the Council office (key pick up no more than 5 business days before use date). The adult-in-charge will be responsible for contacting the site manager one-two days prior to reservation date to verify weather and road conditions. During inclement weather, all parties must use appropriate snow tires and/or chains. The site manager may cancel any reservation for safety reasons and a refund or re-schedule will be offered. Consult the Properties Handbook for Girl Scout Troops/Groups for additional information.

SITE CAPACITY PER UNIT/BUILDING

	<u>Hudlow Hall</u>	<u>Chip</u>	<u>Dale</u>	<u>Nut Hut</u>	<u>Aspen Cabins</u>
Overnight:	30 people	10 people	10 people	8 people	10 people
Day Use:	150 people	10 people	10 people	8 people	10 people

Calico:

(available year-round)

NO SITE USE FEE; portable restroom provided by Frontier Council; any donation toward the \$85 expense would be appreciated.

SITE CAPACITY

Picnic Use:	60 people
Maximum:	200 people

Boulder City and Henderson Scout Houses

Site fee \$5 per calendar day, \$25 refundable key deposit. Day use only for Henderson Scout House. Users must pick up key no more than 5 business days before use date. Adult in Charge will be responsible for ensuring that the building is clean and in good condition when the group leaves.

Boulder City	Overnight:	20-25 people
	Day Use:	20-25 people
Henderson	Day Use:	15-20 people